

## Health and Wellbeing Board (Shadow)

MEETING DATE:	30 April 2013
TITLE:	Health and Wellbeing Board Terms of Reference
<b>List of attachments to this report:</b>	
Appendix One: Health and Wellbeing Board Terms of Reference	

### 1 THE ISSUE

1.1 This report sets out the Terms of Reference for the Health and Wellbeing Board.

### 2 RECOMMENDATION

2.1 The Board is asked to:

- (1) Agree the terms of reference (Appendix One)

### 3 FINANCIAL IMPLICATIONS

3.1 There are no financial implications associated with this report.

### 4 THE REPORT

#### Health and Wellbeing Board Terms of Reference

- 4.1 Appendix one sets out the Terms of Reference for the Bath and North East Somerset Health and Wellbeing Board.
- 4.2 These Terms of Reference have been reviewed and considered by Legal and are in accordance with Government Regulations.
- 4.3 Regulations for Health and Wellbeing Boards were due to be laid in the House of Commons in the autumn of 2012 but were delayed until 8 February 2013. This has meant that it has not been possible to formally establish the Health and Wellbeing Board by the 1 April 2013; when Health and Wellbeing Boards were due to assume their statutory duties. Discussions have taken place with the Department of Health and they are not overly concerned with this; indeed, many Councils are taking the logical step of formally appointing the Board at their May Annual Council meeting, as this Council will be doing.
- 4.4 All Health and Wellbeing Board members and substitute members are required, under the Regulations for Health and Wellbeing Boards, to declare an interest. This means that all Health and Wellbeing Board members will need to complete an

Interest Register form within 28 days of the Health and Wellbeing Board being officially ratified by Council on the 16 May (the deadline for completed Interest Register forms is Wed 12 June).

### **Chair / Vice Chair**

- 4.5 In accordance with the Councils constitution, Council at its annual meeting allocates nomination rights to political groups for the role of Chair of Committee for the ensuing Council year. If Council does not allocate these rights, the Health and Wellbeing Board will elect a Councillor or voting member to be the Chair for the meeting.
- 4.6 In accordance with the Councils constitution, if the Council at its annual meeting does not allocate nomination rights to political groups for the role of Vice Chair of Committee, the Health and Wellbeing Board can elect a Councillor or voting member to be the Vice Chair for that meeting only, or for the ensuing Council year.

## **5 RISK MANAGEMENT**

- 5.1 A risk assessment related to the issue and recommendations has been undertaken, in compliance with the Council's decision making risk management guidance.

## **6 EQUALITIES**

- 6.1 An EqIA has not been completed for the following reasons: A full EqIA will be completed on the Boards Joint Health and Wellbeing Strategy and work programme.

## **7 CONSULTATION**

- 7.1 *Ward Councillor; Cabinet Member; Other B&NES Services; Community Interest Other Public Sector Bodies; Chief Executive; Monitoring Officer*

## **8 ISSUES TO CONSIDER IN REACHING THE DECISION**

- 8.1 *Social Inclusion; Customer Focus; Sustainability; Human Resources; Property; Young People; Human Rights; Corporate; Health & Safety; Impact on Staff; Other Legal Considerations*

## **9 ADVICE SOUGHT**

- 9.1 *These Terms of Reference have been reviewed and considered by B&NES Council Legal Team*

<b>Contact person</b>	Helen Edelstyn (477951)
<b>Background papers</b>	NA
<b>Please contact the report author if you need to access this report in an alternative format</b>	